



CIRCULAR no 12

Our ref 16.02.2026 nr 17.1-1/12

**In accordance with the requirements of the International Code for the Security of Ships and of Port Facilities, the International Convention for the Safety of Life at Sea as amended and the relevant Regulation of the European Parliament and of the Council**

Under the provisions of clause 95 (8) 1) and of subsection 95 (9) of the Maritime Safety Act, subsection 14 (1) of the Ports Act, regulation 9.2.1 of Chapter XI-2 of the Convention for the Safety of Life at Sea as amended (SOLAS 74/88) and of sections 5.1, 5.6, 5.7, 7.6, 7.8, 9.2, 9.5, 10.1, 13.3, 13.4 and 13.5 of Part A of the International Code for the Security of Ships and of Port Facilities (the ISPS Code) as Annex of Regulation (EC) No 725/2004 of the European Parliament and of the Council, the Estonian Transport Administration issues the following instructions.

This circular with Annexes as amended, is available on the website of the Estonian Transport Administration <https://transpordiamet.ee/en> under the section „Maritime and waterways\_Maritime Safety\_Estonian Transport Administration’s Circulars“

This circular revokes Circulars of the Estonian Maritime Administration of 08 June 2021 No 12 ver 01 and 03 February 2025 No 12 ver 02 no 17.1-1/12.

(Digitally signed)  
Edgar Peganov  
Director of Maritime Division

Annexes:      Annex 1 - Guidelines for completion of a Declaration of Security  
                 Annex 2 - Guidelines for submitting security information prior to entry into a port  
                 Annex 3 - Guidelines for the development and approval of the ship security plan  
                 Annex 4 - Guidelines for security incident reporting  
                 Annex 5 - Guidelines for training, drills and exercises  
                 Annex 6 - Requirements for Ship Security Alert System

Merily Must  
+372 5043762, Merily.Must@transpordiamet.ee